



Domestic Wire-Out Authorization Form

Member Information:

Member's Name: _____
Member's Physical Address: _____

Phone Number: _____
Account Number: _____ Suffix: _____
Amount: _____
Purpose of wire: _____

Receiving Institution:

First Credit To: _____ (Financial Institution Name)
Routing # (ABA): _____
City and State of Financial Institution: _____

Further Credit To: _____ (Corresponding FI, if applicable)
Routing # (ABA): _____

Beneficiary:

Final Credit To: _____ (Beneficiary Name)
Account Number: _____
Beneficiary's Physical Address: _____

Other Instructions: _____

I have received a written copy of and read the Wire Transfer Agreement and agree to its terms and conditions. (Deadline Domestic Wires: 3:00 p.m. International Wires 2:00 p.m.)

Signature of Member Initiating Wire: _____ **Date:** _____

Office Use Only:

CU Employee Initials (Verifying Member Info): _____
CU Employee Initials (Creating Wire on Premier View): _____
OFAC Check Completed: _____
CU Employee Initials (Updating Wire – if applicable): _____
CU Employee Initials (Approving Wire): _____

Member Verification:

In Person (required for amount over \$10,000):

- ✓ Checked form of identification, verified signature on ID and filed a copy: _____
- ✓ Asked for Code Word (if applicable) or challenge questions: _____
- ✓ Address or phone number has not been changed in the last 30 days: _____
(If either has been changed recently, contact a supervisor immediately)

Via Online Banking/Email/Fax:

- ✓ Called member on the phone number that's on the account: _____
- ✓ Verified ID on file is current: _____
- ✓ Address or phone number has not been changed in the last 30 days: _____
(If either has been changed recently, contact a supervisor immediately)
- ✓ Out of pocket questions asked of the member:
 - _____
 - _____
 - _____