



## **Domestic Wire-Out Authorization Form**

### **Member Information:**

Member's Name: \_\_\_\_\_  
Member's Physical Address: \_\_\_\_\_  
  
Phone Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_ Suffix: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Purpose of wire: \_\_\_\_\_

### **Receiving Institution:**

**First Credit To:** \_\_\_\_\_  
(Financial Institution Name)  
Routing # (ABA): \_\_\_\_\_  
City and State of Financial Institution: \_\_\_\_\_

**Further Credit To:** \_\_\_\_\_  
(Corresponding FI, if applicable)  
Routing # (ABA): \_\_\_\_\_

### **Beneficiary:**

**Final Credit To:** \_\_\_\_\_  
(Beneficiary Name)  
Account Number: \_\_\_\_\_  
Beneficiary's Physical Address: \_\_\_\_\_  
\_\_\_\_\_  
Other Instructions: \_\_\_\_\_

*I have received a written copy of and read the Wire Transfer Agreement and agree to its terms and conditions.* (Deadline Domestic Wires: 3:00 p.m. International Wires 2:00 p.m.)

**Signature of Member Initiating Wire:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Office Use Only:**

CU Employee Initials (Verifying Member Info): \_\_\_\_\_  
CU Employee Initials (Creating Wire on Premier View): \_\_\_\_\_  
OFAC Check Completed: \_\_\_\_\_  
CU Employee Initials (Updating Wire – if applicable): \_\_\_\_\_  
CU Employee Initials (Approving Wire): \_\_\_\_\_

### **Member Verification:**

#### **In Person** (*required for amount over \$10,000*):

- ✓ Checked form of identification, verified signature on ID and filed a copy: \_\_\_\_\_
- ✓ Asked for Code Word (if applicable) or challenge questions: \_\_\_\_\_
- ✓ Address or phone number has not been changed in the last 30 days: \_\_\_\_\_  
(*If either has been changed recently, contact a supervisor immediately*)

#### **Via Online Banking/Email/Fax:**

- ✓ Called member on the phone number that's on the account: \_\_\_\_\_
- ✓ Verified ID on file is current: \_\_\_\_\_
- ✓ Address or phone number has not been changed in the last 30 days: \_\_\_\_\_  
(*If either has been changed recently, contact a supervisor immediately*)
- ✓ Out of pocket questions asked of the member:
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_